

SITE VISIT PROTOCOL

The goal of a site visit is to *observe the program in action, speak with stakeholders and to pose questions, as appropriate. Please see examples of sample questions. You may address these in advance in writing and merely share with me upon my arrival.*

A site visit is designed to acquire a sense of:

- How the implementation of the program aligns with your original work plan;
 - Your assessment as to how the program is moving forward as detailed in your Request for Proposal; and,
 - The degree to which students, clients, and other stakeholders are achieving the projected goals/outcomes or are on course to do so.
-
- How do you situate this program regarding student achievement, school improvement, childhood poverty or other challenges confronting this community (or your school)?
 - How are you monitoring the implementation of this program/initiative?
 - What have you learned thus far in your efforts to monitor this program?
 - What qualitative or quantitative data leads you to believe that this program is having an impact for the better in our community?
 - What makes you the proudest/happiest about this endeavor?
 - What has surprised, challenged or perplexed you about this endeavor or project? Why?
 - What do you forecast as a need or needs going forward?
 - What are you thinking about or doing to sustain this program further?
 - What haven't I asked? What does the Foundation or I need to know?